

Minutes Board of Director's Meeting

July 19, 2010

Meeting held at

1011 Main Street, Vancouver

Attendees:

Doug Smardon – President

Randy Cullen – Vice President

Melissa Delamar – Secretary

Paul Zeke – Member at Large

The meeting was called to order at 7:10 by Doug Smardon, President.

Old Business

30 Day Pass Cards – New cards have been made up and 300 were printed.

The printing bill for these and advertising for the Drawn festival came to \$720

Finalized events during drawn festival (updated from previous minutes)

See below under Drawn Festival.

Basic Inquiry's Facebook page is now up.

See "Basic Inquiry Life Drawing Studio and Gallery"

The Board wishes to thank on behalf of the Society Jenifer Mitton for setting this up.

The position of Treasurer still remains open since Doug Janzen's resignation last month.

Attention all members: Basic Inquiry is currently looking for a new treasurer. The treasurer would be expected to start ASAP. Anyone interested in being considered for this position please contact a member of the Board.

Justin Ogilvie Drawing Summer Courses wrap up on July 26, 2010.

Drawn Festival

The show has been hung and labeled as of July 17th. Basic has 3 events in conjunction with the festival:

First Saturday, July 24 – Opening Party 7-10 pm

Second Saturday, July 31 – Paul Zeke outdoor drawing session 2-5 pm

Third Saturday, Aug 7 – Discussion; Philosophy of life drawing 7-10pm

Drawn Festival costs:

160 – Drawn Festival registration
235 – Insurance for events
50 – Liquor license for events
150 – Food for both nights
300 – Wine & Beer for both nights (estimate costs can be recovered via liquor sales)
115 – Printing (\$100 for invites, \$15 for posters, includes taxes)

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| Gross Costs: | \$1,010 |
| Liquor Costs | - \$ 300 (assuming recoverable costs) |
| Net Costs | \$ 710 |

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| Gross Revenues | \$ 900 (estimate 60 pieces hung at a hanging fee of \$15 per piece) |
| Net Revenues | \$ 190 |

New Business

Financial Report

As the Treasurer was not present there were no financial reports, although D. Smardon was able to provide the board with a balance on the chequing account via bank statements. As of June 30, 2010, the account was at \$16,500, up from \$14,500 on June 1, 2010. In addition the Society has \$35,000 in term deposits.

Doug Smardon moves that an accountant be hired for finances. Such an arrangement could last indefinitely as a service coordinated under the Treasurer's position. Doug Janzen has reported that Alliance for Arts was able to refer him to somebody. Randal Cullen offered to follow up with Doug on this to see if a meeting can be set up to determine the level of service that can be provided and at what cost.

Doug Janzen also reported that the Society's 2009 Tax return has been filed with the CRA.

Randal Cullen to contact VanCity Savings Branch 1 and see what is involved in getting his signing authority on the Society's accounts. Randal also proposed that cheques need double signing authority.

Gallery/Artist Contract

Given the difficulty in finding a new gallery curator to replace Joel Libin who will be leaving in mid August, D. Smardon has proposed a new approach to the Gallery – Artist contract. The proposed contract would be based on a Do It Yourself approach where the artist(s) would rent the gallery space for a 6 week period. The artist(s) would be saddled with most of the responsibility of setting

up their show and in return the Society would no longer collect a gallery commission on sales.

After reviewing the contract, the board recommended some changes and decided to continue to update via email, (please see the most recent contract proposal attached). The Board agrees that \$25/week is a reasonable rate to which the gallery be rented, with the expenses of a reception be left to the artist(s), if they so wish to have one.

Gallery Coordinator

As the studio has not yet found a curator, it is decided that a position "Gallery Coordinator" be created in its place. Under the proposed Gallery-Artist contract the Gallery Coordinator would work closely with Artists displaying their work in the gallery and coordinate the shows with the Special Events Coordinator who needs to book the gallery for events such as the Drawn Festival and ECC. Responsibilities such as hanging the work and labeling will now be in the hands of the artist, with the approval of the Gallery Coordinator. If this position cannot be filled, the gallery will close indefinitely.

Attention all members: Basic Inquiry is currently looking for a new Gallery Coordinator. Anyone interested in being considered for this position please contact a member of the Board.

Offensive Material

A member has been brought to the attention of the Board that a few pieces hanging in the show, Naked, are offensive, and should be removed. Paul Zeke will head up a jury of artists to review work currently up on the walls of the studio for the Drawn Festival.

Update: The board convened a committee to look at this issue, and a decision was reached to allow the works of Angel Strehlen to remain on display for the remainder of Basic Inquiry's Drawn Festival show "Naked".

Regarding future content, it was suggested by Randal Cullen that an artist committee be established to work with the Gallery Coordinator to review the pieces, ensuring the work hung in the gallery is appropriate.

There being no further business to discuss the meeting was adjourned at 9:00 pm.