

# **Minutes Board of Director's Meeting**

**November 8, 2010**

Meeting held at  
1011 Main Street, Vancouver

## Attendees:

Doug Smardon – President  
Doug Janzen – Treasurer  
Tony Chu – Gallery Coordinator  
Elizabeth Nichols – Member at Large  
Luna Wang - guest  
Melissa Delamar – Regrets  
Randal Cullen – Regrets

The meeting was called to order at 7:06 by Doug Smardon, President who also took minutes as the Secretary was not present.

Luna Wang, was sworn in as the new Member at Large but 15 minutes into the meeting had to inform the Board that she could not full fill the role and promptly resigned and left the meeting. Elizabeth Nichols put her name forward for the vacancy and was elected as the Member at Large so the meeting could carry on with a quorum.

## **Eastside Cultural Crawl – Committee up dates**

Elizabeth up dated the Board with the details of the upcoming crawl to be held November 26, 27 and 28 from 5 to 10 pm on Friday and 11 am to 6 pm on Saturday and Sunday. There are 8 artists that make up the committee; there were 9 but one had to withdraw. Each member has paid \$100 to participate with \$65 going to the ECC and \$35 to the Vancouver Life Drawing Society for a total contribution of \$315 to the VLDS. This money helps to compensate the VLDS for lost revenues during the weekend of the Crawl as Friday evening will be a free session open to the public with a semi draped model from 7 to 9 pm and there will be no sessions the weekend of November 27 and 28, 2010. The show will hang from November 26, 2010 to January 14, 2011.

Elizabeth presented a budget of \$150 to cover printing of invitations, posters and a press release for the ECC. The money had already been spent and she was seeking reimbursement with the rationale that the ECC was good advertising for the Society promoting our place in the community. A motion to accept was made by the Treasurer, seconded by the President and passed. It was discussed that in future the Board would like to be informed much earlier what the anticipated costs for a function will be so the appropriate discussion can take

place before costs are approved. A reimbursement cheque will be issued upon receiving all receipts for claimed costs.

## **Old Business**

The minutes of the September 13, 2010 Board meeting were reviewed and no old business needed to be discussed.

## **New Business**

### **Proposed Sessions**

Elizabeth presented to the Board some ideas members had on future sessions. She will be organizing and presenting to the Board at a later date a proposal for a series of Monday evening sculpture sessions and a Friday morning themed sessions. The concept is on Monday evenings to run sculpture sessions three weeks in a row with the same model. This would not necessarily be an ongoing session but held periodically through the year with each series pre paid by attending artists. Elizabeth will be alternating Friday morning sessions with Anna Maria. For her sessions Elizabeth would like to run three Fridays in a row with a model posing with props such as musical instruments. The intent is that eventually participating artists would take part in a group show.

### **Gallery**

Tony updated the Board on the Gallery and reported great success with Paula Sawadsky's show in that it was well attended and set a new standard for how shows can be held. He has six shows scheduled for next year following the ECC show and the gallery is booked through to August 12, 2011. Two artists have signed contracts and lease agreements and paid for their gallery rental.

Tony has a concern with artists wanting sign on for shows in that they want to sign the contract without reading it. The board reaffirmed that artists must understand their responsibilities as under the new terms they are responsible for so much more. Paula passed onto Tony some contact information for future artists when putting together their shows; things such as the DJ she used, bar tending services and so on. It was suggested that Tony keep this information on hand and add to it information on how to get the special events insurance and the liquor licence.

Tony presented receipts from Paula and Alun MacNulty for reimbursement. These were for expenses incurred when they prepared the studio for Paula's show. They did extensive work spackling, sanding and painting the walls, renting a floor cleaner to clean the floor then applying a coat of sealant giving the gallery space a very professional look. They also changed all the burnt out

lights and put up more that were sitting unused in the drawers of the studio. Total reimbursements came to approximately \$265. In a show of appreciation for all the extensive work they did the Board also approved issuing each of them a book of 5 session tickets.

## **Studio**

The studio is being rented out on occasion. Every third Monday evening of the month MPC Studios rents the space for their artists and next Tuesday November 16, 2010 Sir Winston Churchill High School is renting the space for their student IB programme. Alain Boullard has been managing the MPC sessions and Melissa Delamar will be managing Churchill's session next Tuesday evening. More managers are needed for these types of sessions. Any one interested in participating please contact either the President or Vice President, Randal Cullen.

## **Financial Report**

Doug Janzen had no report to deliver as nothing had been prepared by Quantum Accounting Services Ltd.; as of yet they have not even invoiced us for their services. Doug reports that so far business with QAS is going well. He passes on our revenues as tabulated by our Financial Clerk, Jaime Jones and expenses either via cheques written by the President or QAS has access to view on line our Van City accounts where many of our expenses are done through pre authorized withdrawal. He then collects bundles of modeling cheques that QAS prints on a monthly basis. Doug also coordinates with QAS the invoicing of clients for business such as studio rentals. By next meeting Doug hopes of have a summary of our finances to report on.

## **Ingeborg's Painting**

Ingeborg at the request of the Board has donated a painting she did in 2002 of Gerry Kelly, the founder of Basic Inquiry. It is oil on board and was hanging in her last show at the Gallery. There was some discussion on compensation. She had asked for reimbursement of \$40 for the frame. Ingeborg had submitted a cheque for the 20% commission on the sale of her work at the last show. The President asked if the Society should forgo cashing this cheque given we are receiving a donated painting. The Board felt that given her show was by special invitation where she was not subjected to the same \$200 fee as other artists were at the time the cheque shall be cashed and Ingeborg will receive the \$ 40 reimbursement for the cost of framing her painting.

The painting is hanging by the office window so as to be on full time display but not in such away that it will interfere with other shows. Tony was instructed to see if he can get a brass plaque made up for the painting. The official ribbon cutting will be at the next AGM in February, 2011.

## **Volunteers**

The on going issue of getting and maintaining volunteers was discussed. It has been the President's wish to see volunteers are reasonably compensated for their time, energy and talents. Also it is evident that steps must be taken to reduce the work load of volunteers under different offices such as the Treasurer who has a financial clerk and an Accounting firm to assist and the Gallery Coordinator no longer curates the Gallery functions.

The following points were brought to the table.

- Volunteers managing extra ordinary sessions such as studio rentals could receive the \$10 the Society charges non member clients for the services of a session manager.
- No session managers training session was held this year. Given the year is quickly coming to an end with Christmas and New Years around the corner it was decided nothing should be attempted this late as the Board will have enough to do preparing for the upcoming AGM.
- It was suggested that rather than a training session there be a Volunteer appreciation meeting held next April before memberships are due.
- It was discussed that maybe gratis memberships could be extended to all full time session managers and that out going Board members who have completed a full term receive gratis sessions for a period of time for every year they have served. Something similar was granted by the Board in 2007 to the last out going President but was never made official.

The Board came to no conclusive decisions and the subject was tabled for another meeting.

**There being no further business to discuss the meeting was adjourned at 8:40 pm.**