

# BOARD MEETING MINUTES - THE VANCOUVER LIFE DRAWING SOCIETY

5 September 2023 / 6:00-8:00 PM / At the studio, 1011 Main St.

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## ATTENDEES:

**Chair:** Kevin Hartwig

**Attending:** Lindsay Towns, Christian Geiser, David Boal, Bryce Baril

**Guests:** Alain Boullard, Grandy

## STANDING ITEMS:

1. Meeting called to order at 6:10pm
2. Adoption of agenda: Adopted
3. Approval of August Minutes: Approved
4. Financial report: Dave has submitted expense sheets through July. All heads of board are now signed on with the account at VanCity.
5. Tech systems report: n/a
6. Secretary's Report: n/a

## OLD BUSINESS:

### 1. Gallery report:

- a. The Dennis Smith show is ongoing in the main gallery! The show will run until September 22nd, and can be viewed on Saturdays from 2-5. Members interested in showcasing their work in the coming months should inquire with the Gallery Coordinator, Alain Boullard. ( [alainmfboullard@gmail.com](mailto:alainmfboullard@gmail.com) )

### 2. Studio report:

- a. On August 16th, someone damaged the lock of the front door. It has since been repaired. The city was called first, but they have informed us the front door is our responsibility; Broadway Locksmith did a fine job with the repairs.
- b. A few water leaks have been reported in the studio ceiling. We will be monitoring the situation and taking action accordingly. Please do not move buckets that have been placed to catch drips.

### **3. Archives report:**

- a. Lindsay and Kevin have started the process of sorting through Basic's physical documents and securely shredding paperwork that is no longer needed. We plan to make the back room a more comfortable place to undress for our models.

## **NEW BUSINESS:**

### **1. (5 min) Discussion: Garage Access**

- a. In light of the door situation, it has come to our attention that the President and Vice president should have garage fobs to provide alternate access. There are many fobs currently in circulation; we will be contacting those who have held them in the past to see if they can be returned.

### **2. (10 min) Discussion: Model Booking Schedule**

- a. There have been instances of sessions not having a model signed up less than 2 weeks before. Update the mailing list of interested models who can come in on short notice.

### **3. (20 min) Discussion: Model Tipping**

- a. Some models have brought to our attention that they are receiving a very small amount of tips at the end of their session, in one case a single loonie!
- b. This spurred a discussion about alternate tipping methods, since many people are no longer in the habit of carrying cash. We have come to the conclusion that the

model should choose the e-tip service they are most comfortable with and display a (non personal) email or qr code next to the tip jar.

- c. The board also discussed general pay for models; Dave is looking into when the last pay increase was.

4. **(10 min) Discussion: Basic Inquiry Booklet**

- a. Grandy stopped by during the meeting with a proof of the anniversary booklet written by Janet Nicol. They have selected a community-sourced cover, and it looks fantastic. Members, look forward to seeing these in print soon!

5. **(10 min) Discussion: Studio Repair**

- a. The countertop near the refrigerator needed bracing. Kevin has since installed a bracket to reinforce it.
- b. A corded power drill has been purchased for the studio. If needed, please look for the green fabric box in the cupboard.

6. **(10 min, Alain) Discussion: Saturday Afternoon Session**

- a. Alain suggests a free Saturday afternoon session open to the public to promote visibility of the gallery and participation via walk-ins.
- b. Since anyone can enter, in lieu of a nude model, have the drawing subject be a still life (fresh fruit, flowers, drapery, vanitas)

7. **(30 min, Alain, Kevin) Discussion: Digital Gallery**

- a. Create a gallery show for digital artists, since much of our membership works in animation/ game/ film/ fx.
- b. Monitors can be sourced from donations or bought used. A raspberry pi can be used to control the slideshows/video.
- c. Ask members what formats they would be interested in submitting and gather equipment based on their suggestions. (Video, games, animation loops, etc)

## NOTES:

- Dave reminded all volunteers to cc him when we contact Jaime for a reimbursement, for bookkeeping purposes.

## ACTION ITEMS:

1. The next meeting has been scheduled for **October 3rd from 6-8pm** at the studio.
2. Kevin: Schedule fire safety inspection for Nov- contact info on the fire extinguisher next to the bathroom.
3. Ask models if they would like to be added to a “short notice” mailing list, and if they would be interested in using an e-tip service.
4. Create a Saturday session during gallery hours, and select a session manager to oversee it. Perhaps 2 managers working every other Saturday?
5. Lindsay: Create an updated business card and info card for Basic that can be used when recruiting potential new models or interested artists, and posted at various bulletin boards around town.

**Meeting Adjourned: 8:00pm**